

## **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

This Act requires our school to collect and publish information about certain crimes committed on or near campus. For purposes relating to this Act, campus will be defined to include the school building in which Lenape Technical School and Lenape Technical School Practical Nursing Program (Ford City and Lawrence) are housed. The definition of campus also includes the parking lots used by practical nursing students.

The purpose of this disclosure is to help students and employees of institutions of higher education become aware of the incidence of crime on campus and policies and procedures to prevent crime or to report occurrences of crime. Licensed Practical Nursing administrative officials having primary responsibility for student and campus activities and are as follows: **Lenape Campus:** Kimberly Doms, Nursing Coordinator, Technical School administrative officials having primary responsibilities for student and campus activities are: Karen Brock, Principal. **Lawrence Campus:** Betty Tillia Assistant Coordinator, and the administration at the Lawrence County Career and Technical Center having primary responsibility for the secondary school and campus activity: Leonard Rich, Director.

### **Timely Warnings: Ford City Site**

In the event that a situation arises, either on or off campus, that, in the judgment of the Coordinator, constitutes an ongoing or continuing threat, a "timely warning" will be issued. The warning will be posted on the information bulletin board outside the classroom, distributed through email, Facebook, or the student notification system. Anyone with information warranting a timely warning should report the circumstances to the Nursing Coordinator or the Coordinator of School Operations, in person at the school office or by phone 724-763-1311 or 724-763-7116.

### **Timely Warnings: Lawrence Site**

In the event of a significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees an audible alarm will sound to signal an evacuation, if the situation should warrant the phone system will be utilized as well as a posting on the school website: [www.lcvt.tec.pa.us](http://www.lcvt.tec.pa.us). Anyone with information warranting a timely warning should report the circumstances to the Coordinator (724-658-3583 ext: 7112) and/or the Director of the LCCTC (724-658-3583 ext: 7101).

### **Emergency Warnings: Ford City Site**

In the event of a significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees an audible alarm will sound to signal an evacuation, if the situation should warrant the phone system will be utilized as well as a posting on the school website: [www.lenapepnp.com](http://www.lenapepnp.com). Anyone with information warranting a timely warning should report the circumstances to the Coordinator (724-763-1311) and/or the Administrative Director at Lenape (724-763-7116 ext 3302).

### **Emergency Warnings: Lawrence Site**

Decisions concerning the emergency, such as the significance of the emergency, who is to be notified, the content of the notification, and initiation of the notification system, will be determined by the Director of the LCCTC.

The LCCTC and LTS-PN will without delay take into account the safety of the community, determine the content of the notification and initiate the notification system immediately, unless in the professional judgment of the responsible authorities such notification will compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Occupants of the LCCTC will be notified that an emergency situation exists and the need to evacuate the building in one of the following ways:

- Activation of the buildings fire alarm
- PA announcement
- Verbal notification through telephone system

Determination to disseminate the emergency information to the larger community will be made by the LCCTC Director and emergency response personnel. Information will be disseminated through the website: [www.lcvt.tec.pa.us](http://www.lcvt.tec.pa.us).

### Reporting Annual Disclosure of Crime Statistics:

The Nursing Coordinator prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located in the student handbook. This report is prepared in cooperation with the local law enforcement agencies surrounding campus (Pennsylvania State Police and Manor Township Police Department, Shenango Police Department, New Castle Police Department).

Campus crime, arrest and referral statistics include those reported to designated campus officials (including but not limited to the coordinators and instructors) and local law enforcement agencies.

### Reporting of Criminal Offenses:

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the local police departments. To report a crime: dial 9-1-1. Telephones are located in the office at Lenape and in the main office at Lawrence –(dial 9 first at Lawrence). Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported. In addition you may report a crime to the following:

<b>Lenape Site</b>	
Nursing Coordinator	724-763-1311 ext: 4301
Principal	724-763-7116
<b>Lawrence Site</b>	
Assistant Coordinator	724-658-3583 ext: 7112
Director	724-658-3583 ext: 7101

The coordinators encourage anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the police cannot hold reports of crime in confidence. All reports will be investigated. The School does not have procedures for confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies. When a potentially dangerous threat to the students arises, timely reports or warnings will be issued by posting flyers or other appropriate means.

### Building Access Policy---Ford City

During the fall and spring enrollment periods, The NexTier Adult Learning Center is usually open between the hours of 7:30 a.m. and 4:00 p.m. Summer hours may vary. During operation of adult evening programs and the evening/weekend practical nursing program the school may remain open until 9:30 p.m. Check class schedules to determine what hours the building will be open. The parking lot is lighted during evening operation of the school. Access to the building during other than scheduled hours can be made by appointment. Outside doors are locked when there are no classes scheduled.

### Building Access Policy---Lawrence Site

A system is installed on the Practical Nursing entrance door that requires the use of a fob and electronic scanning. The fob is active between the hours of 7:00 am and 6:00 pm. Students will be issued and are responsible for their fob, which is identified with a unique identification number. The fob will assist Lenape staff in tracking attendance, so please enter individually. Only students are permitted to enter the building with a fob. **ALL** other individuals must enter via the main entrance and must have a pass; this includes any family/friends. All fobs must be turned in at graduation. **If a student loses their fob, please notify the secretary IMMEDIATELY. We want to insure that everyone is safe!** The cost of the replacement fob is \$5.00

### School Law Enforcement

Lenape Practical Nursing Program does not employ a security staff during normal hours of operation. During the regular secondary school year (approximately September – May), a security guard is available at the Lawrence Site employed by the LCCTC. Administrators in the school have the authority to enforce the policies of the school and to maintain a working relationship with State and local police agencies.

### Security Awareness Programs

During orientation at the beginning of each class students are informed of a crime prevention program, of approximately 45 minutes in length. Students are informed about crime on-campus and in the surrounding neighborhoods. Similar information is presented to new employees. Sexual Assault Prevention Programs are offered on a continual basis.

### Crime Prevention Programs

Students are encouraged to become actively responsible for their personal safety. Students are encouraged to walk in groups of two or more when entering or leaving the building and parking lots. Students are encouraged to be in the

building only during scheduled hours and are asked to notify the Practical Nursing office should they find it necessary to be in the building during other than regularly scheduled hours.

### **Alcoholic Beverages**

The possession, sale or the furnishing of alcohol on the School campus is governed by Lenape Technical School Policy and Pennsylvania Law. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced. Students and staff are referred to the *Lenape* Technical School policies regarding the Drug-Free School and Drug-Free Work Place Policy.

### **Sexual Assault Prevention and Response**

A program presented by HAVIN, Kittanning, Pennsylvania of approximately one hour is scheduled during the first week of classes and by the Lawrence County Rape Crisis Center (LCRCC) for the New Castle Campus. The program promotes awareness of rape, acquaintance rape and other sex offenses. The program informs students of

1. Procedures to preserve evidence for the proof of a criminal offense
1. Procedures for which the alleged offense should be reported.
2. School personnel will assist the student in notifying these authorities if desired. HAVIN and LCRCC notify students of existing counseling, mental health or student services for victims of sexual assault in the school and in the community.

If you are a victim of sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The local law enforcement agency should be notified. The Nursing Coordinator should be informed of the incident. The Nursing Coordinator or designee will assist the student in notifying authorities, if the student requests assistance. Off-campus counseling is available through HAVIN and LCRCC.

Disciplinary Proceedings: The accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the School for the first offense.

### **Sexual Offender Registration:**

The Campus Sex Crimes Prevention Act (CSCPA) of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent offender Registration Act, The Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Pennsylvania State Police provides a link to the Pennsylvania State Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in the State at which the person is employed, carries a vocation, or is a student. In the Commonwealth of Pennsylvania, convicted sex offenders must register with the Sex Offender and Crimes Against Minors Registry maintained by Department of State Police.

A list of all registered sex offenders in Pennsylvania is available at [www.pameganslaw.state.pa.us](http://www.pameganslaw.state.pa.us)  
Lenape Practical Nursing Program is located in Armstrong County and the zip code is 16226.  
Lenape Practical Nursing @ Lawrence is located in Lawrence County and the zip code is 16101.

Unlawful use of the information for purposed of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.

### **Availability of Annual Security Report**

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus or on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault. You can obtain a copy of this report by contacting the Office.

### **Definition of crimes which are to be reported and published are defined as follows<sup>1</sup>:**

**Murder** - *The willful (non-negligent) killing of one human being by another.*

*Includes any death due to injuries received in a fight, argument, quarrel, assault or commission of a crime.*

---

<sup>1</sup>Definition and explanation of these crimes obtained from *Uniform Crime Reporting Handbook*, Federal Bureau of Investigation, Washington, D.C. 20535.

*Does not include* justifiable homicide [limited in this context to the killing of a felon by a peace officer in the line of duty, and the killing (during the commission of a felony) of a felon by a private citizen]. Does not include suicides, accidental deaths, assaults to murder, traffic fatalities and attempted murders.

**Sex Offenses** - *Forcible rape, forcible sodomy, sexual assault with an object, forcible fondling. Nonforcible rape: Incest, statutory rape.*

*Does not include* sex crimes against males (might be classifiable as assault). Uniform Crime Reporting (UCR) includes attempts to commit forcible rape. The number of incident or victims is counted *not* the number of offenders in an incident.

**Robbery** - *The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.*

Robbery is a vicious type of theft in that it is committed in the presence of the victim. The victim, who is usually the property owner, is directly confronted by the perpetrator and is threatened with force or is put in fear that force will be used. Robbery involves a theft or larceny but is aggravated by the element of force or threat of force.

Robbery can be categorized depending on whether the robbery involves a firearm, knife or a cutting instrument, other dangerous weapon or strong arm--hands, fists, feet, etc.

*Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.*

Aggravated assault includes the following categories of offenses: assaults or attempt to kill or murder; poisoning; assault with a dangerous or deadly weapon; maiming, mayhem, assault with explosives; and all attempts to commit the foregoing offenses. burglary. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.

*Burglary - The unlawful entry of a structure to commit a felony or a theft.*

Means breaking or entering *but UCR does not include* shoplifting, theft from an automobile, or thefts from telephone booths or coin-operated machines.

*Motor Vehicle Theft - The theft or attempted theft of a motor vehicle.*

*Examples of motor vehicles includes* (but is not limited to) automobiles, trucks, buses, motorcycles, motor scooters, snowmobiles. *Does not include* farm equipment, bulldozers, airplanes, construction equipment, or motorboats.

*Includes* stealing and attempts to steal a motor vehicle. If multiple offenses are involved, Hierarchy Rule under UCR determines which category is to be used for reporting purposes.<sup>2</sup>

Additionally, statistics concerning the number of arrests for the following crimes committed on campus will also be published. These crimes include:

**Domestic violence**-A felony or misdemeanor crime of violence committed by

- A current or former spouse or intimate partner of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protect from that person's acts under the domestic or family violence laws of the jurisdiction

**Dating violence**- Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship and
- The frequency of interaction between the persons involved in the relationship

---

<sup>2</sup>Hierarchy Rule - In multiple-offense situations, when several offenses are committed at the same time by a person or a group of persons, determination is made as to which of them are Part I crimes. See UCR Handbook for listing. The Hierarchy Rule requires counting only the highest offense on the list and ignoring all others and *applies only to crime reporting* and does not affect the number of charges for which the defendant may be prosecuted in the courts.

**Stalking-** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress

**Liquor law violations-***Includes violation and attempts to commit violations of state and local liquor laws. Does not include drunkenness or driving under the influence (DUI).*

**Hate Crime-**A hate crime, also known as a bias crime, is a criminal offense committed against a person, property, or society that is motivated, in whole or in part, by the offenders' bias against a race, religion, ethnicity, national origin group, sexual orientation group, or gender identity.

Race: *a group of persons related by common descent or heredity.*

Religion: *a set of beliefs concerning the cause, nature, and purpose of the universe, especially when considered as the creation of a superhuman agency or agencies, usually involving devotional and ritual observances, and often containing a moral code governing the conduct of human affairs.*

Ethnicity: *an ethnic group; a social group that shares a common and distinctive culture, religion, language, or the like.*

National Origin: *the basis of his/her nationality, country of birth, ancestry, ethnicity or foreign accent.*

Sexual Orientation: *one's natural preference in sexual partners; predilection for homosexuality, heterosexuality, or bisexuality.*

Gender Identity: *one's inner sense of being male or female, usually developed during early childhood as a result of parental rearing practices and societal influences and strengthened during puberty by hormonal changes.*

**Drug abuse violations-***Includes all arrests for violations of state and local drug abuse laws. Includes two major subcategories, sale/manufacturing and possession.*

**Weapons possessions-***Includes weapons offenses, regulatory in nature, and attempts to commit such offenses.*

**Crime Awareness and Campus Security Act of 1990**

**Crimes Reported for 2012-2014**

**Lenape Practical Nursing Program-Kittanning/Ford City**

Offenses	Number of Occurrences 2012	Number of Occurrences 2013	Number of Occurrences 2014
Murder/Non Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses, Forcible	0	0	0
Sex Offenses, Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Arson	0	0	0
Crimes motivated by prejudice	0	0	0
Liquor Law Violations Arrests	0	0	0
Liquor Law Violations Disciplinary Action	0	0	0
Drug Law Violations Arrests	0	0	1
Drug Law Violations Disciplinary Action	0	2	3
Illegal Weapons Possession Arrests	0	0	0
Illegal Weapons Possession Violations Disciplinary Action	0	1	1
Larceny-theft	0	0	0
Simple Assault/Intimidation	0	0	1
Destruction/Damage/ Vandalism of Property	0	0	1*

No Hate Crimes reported for 2012 through 2014.

\*Public Property

**Crime Awareness and Campus Security Act of 1990**

**Crimes Reported for 2012-2014**

**Lenape Practical Nursing Program-Lawrence County Site**

Offenses	Number of Occurrences 2012	Number of Occurrences 2013	Number of Occurrences 2014
Murder/Non Negligent Manslaughter		0	0
Negligent Manslaughter		0	0
Sex Offenses, Forcible		0	0
Sex Offenses, Non-Forcible		0	0
Robbery		0	0
Aggravated Assault		0	0
Burglary		0	1
Motor Vehicle Theft		2*	8*
Domestic Violence		0	0
Dating Violence		0	0
Stalking		0	0
Arson		1*	0
Crimes motivated by prejudice		0	0
Liquor Law Violations Arrests		0	0
Liquor Law Violations Disciplinary Action		2	0
Drug Law Violations Arrests		0	2 / 5*
Drug Law Violations Disciplinary Action		2	0
Illegal Weapons Possession Arrests		0	0
Illegal Weapons Possession Violations Disciplinary Action		0	0
Larceny-theft		0	0
Simple Assault/Intimidation		4*	0
Destruction/Damage/ Vandalism of Property		1*	0

No Hate Crimes reported for 2013 through 2014.

\*Public property